

Recognition | Three Leave Approach

	Reasoning for Nomination	Frequency of Awarded Action	Who can nominate?	Relation to Job	Nominee Confirmation Process	Reward to Recipient
WOW	Wanting to say "Thank You"	One time	Faculty, Students, Staff, Supervisors	Job Duty Related	Automatic/ Posted to Email	Email
A&L Annual Awards	Example of university value	Consistent	Faculty, Students, Staff, Supervisors	Values related	Subject to committee vote	Trophy and Monetary
Supervisor Spot Award	Went out of the way to help/one time impact	Once or twice	Supervisors	May or may not be job related	Subject to Dean's office approval, limited availability	\$100 gift card
Supervisor Recognition Award	Outside of job scope/out-standing impact	Long term to consistent	Supervisors	Typically outside job duties	Subject to Dean's office approval, limited availability	Monetary

